

APPLICATION FORM FOR HAIRDRESSER REGISTRATION



BERKSHIRE ACT 1982 SECTION 19

Surname		Mr/ Mrs/ Miss (Please delete as applicable)	
First Names (in full)			
Full Address			
	Postcode		
Telephone Number		Mobile Number	
Full Name and Address of Business			
	Postcode		
Telephone Number			

Please give Names and Addresses of any other persons engaged in the practice or business

Name	Address

(Please continue on a separate sheet if necessary)

Have you or, to the best of your knowledge, any person who will be engaged in the practice or business:	
Been convicted within the past 3 years of carrying out the practice or business of hairdressing without being registered by a local authority under the Act?	YES/*NO
If YES to the above, please give details	
Had a registration under this Act suspended or cancelled by an order of a court?	YES/*NO
If YES to the above, please give details	

Please tick to confirm whether you carry out any of the following activities in addition to Hairdressing:

	Acupuncture
	Cosmetic Body Piercing (including ear piercing)
	Electrolysis
	Semi Permanent Skin Colouring
	Tattooing
	Sun beds
	Nail Technician
	None of the above

If you carry out any of the above practices, an application form to register this aspect of your business will be sent out to you.

GUIDANCE NOTES

Berkshire Act 1986 Section 19

- (1) As from the appointed day in any district, a person shall not carry on the business of a hairdresser or barber unless he is registered by the district council under this section and, except as provided in subsection (2) below, he shall not carry on that business on premises occupied by him unless the premises are so registered.
- (2) Premises are not required to be registered under this section by reason only that they are occupied by a hairdresser for the purpose of attending to persons employed at those premises.
- (3) On application for registration under this section the district council shall register the applicant and, if the application specifies premises, those premises, and shall issue to the applicant a certificate of registration.
- (4) Any person who without reasonable excuse contravenes subsection (1) above shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 3 on the standards scale.
- (5) The occupier of premises registered under this section shall keep a copy of the certificate of registration of the premises and any byelaws made by the district council under section 77 of the Public Health Act 1961 displayed in the premises, and if without reasonable excuse he fails to do so, he shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 2 on the standards scale and to a daily fine not exceeding £10.

Who needs to apply?

Anyone carrying on the business of hairdressing, unless they are only carrying out hairdressing to persons employed at the premises.

How to apply

If you are going to be carrying on the business of hairdressing in Bracknell Forest, you must first apply on the appropriate application forms which can be obtained from the Licensing Department. You will need to complete the application form and return it to the Council offices in Bracknell.

Once registered, you do not need to apply again, however each year you will be required to supply an up to date list of persons working at the premises and any changes to business practices carried out.

The completed form should be handed into the Environment, Culture & Communities Department reception, Time Square, Market Street, Bracknell, RG12 1JD.

An applicant commits an offence if they knowingly or recklessly make a false statement or omit any relevant information and any licence issued may be revoked.

Information provided on application forms will only be disclosed to other agencies, for example Police, where there is a legal requirement to do so, for the investigation of an offence.

PLEASE NOTE: This application form is open to inspection by the public.

Declaration:

I hereby certify that all statements in this application are correct and true to the best of my knowledge. I have read the guidance supplied and agree to inform the Local Authority of any changes to the activities carried out at the premises and any changes to persons employed at the premises.

Signature Print Name

Date signed