

Health & Safety Schools Newsletter



From: Doug Brady - Health & Safety Advisor

To: All schools

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Corporate Services

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School Roof



We have had several incidents of theft of lead from several of our Council buildings this year and it is recommended that all schools are vigilant and introduce visual checks on roofs from ground level. This is also a good opportunity to review site security especially if there have been previous occurrences of unauthorised people accessing the roofs.

You may decide to fit anti scaling devices or to apply anti climbing paint.

Further advice may be sought from the Councils Building Surveyors or Your local Crime Prevention Officer.

Safe use of ladders



To comply with The Work at Height regulations which came into effect on April 2005 anyone who has no **alternative** other than to use ladders as part of their normal working duties **must** receive Ladder safety training. Our own training department are running a training session on the 9th of December. For more information and to book a place please ring 01344 352293.

Updated guidance on the safe use of ladders can be found in section 3 (10) of the Health, Safety and Welfare Manual of Guidance. <http://www.bracknell-forest.gov.uk/safe-use-of-ladders.pdf>

Accident reporting

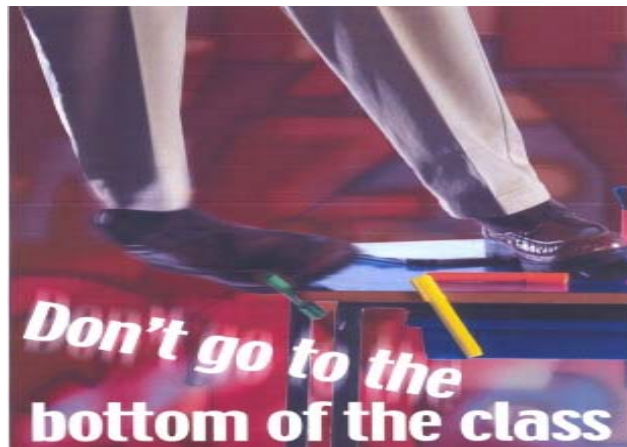


Even though the Health and Safety Advisors are based out of Easthampstead House the Accident/Incident/Near miss reporting form's (ARF1) are still be processed by the Environmental Health Team who are based at Time Square.

Please send the form's to:

Admin Support
Environment & Public Protection
1 Floor, Time Square
Market Street
Bracknell
Berkshire RG12 1JD

Falls from Height



Even after the much publicised Working at Height Regulations 2005 that came into effect on 6 April 2005, some school employees and pupils are still putting themselves at unnecessary risk by standing on chairs or tables to get to out of reach objects.

Under the new Regulations all work at height is covered regardless of what height it is performed, **there is no 2 metre rule.**

Risk assessment must be used to decide what precautions are needed and in what form.

Playground surfaces



Uneven playground surfaces are an obvious trip hazard and it is recommended that documented regular visual checks are carried out on these areas.

For advice on areas including tree root damage contact:

The Councils Building Surveyors

Evacuations



Now is the time to carry out your documented evacuation drill as you will all have new pupils in school and many of you will also have letting's starting. Please ensure that emergency lighting battery checks are carried out as evening letting groups may be relying on the emergency lighting to lead them to an area of safety outside the building in an emergency situation