

RENEWAL APPLICATION FORM FOR ANIMAL BOARDING / PET SHOP / BREEDING OF DOGS LICENCE



Animal Boarding Establishments Act 1963
Pet Animals Act 1951
Breeding of Dogs Act 1973

Type of licence being applied for: (Please tick relevant box)			
Animal Boarding Establishment	<input type="checkbox"/>	Pet Shop	<input type="checkbox"/>
		Breeding of Dogs	<input type="checkbox"/>

Current Licence Number	LN/		
Surname			Mr/ Mrs/ Miss (Please delete as applicable)
First Names (in full)			
Full Address			
	Postcode		
Telephone Number		Mobile Number	
Full Address of Premises if different from above			
	Postcode		
Have you or do you intend to alter the premises in any way			YES/*NO
If YES, please provide plans showing fire precautions			

Since your last application have you been disqualified from any of the following:	
Keeping a boarding establishment for animals?	YES/*NO
Keeping a Pet Shop?	YES/*NO
Keeping a Dog?	YES/*NO
Having the custody of Animals?	YES/*NO
Keeping a Dog Breeding Establishment?	YES/*NO

*Please delete as applicable

For Animal Boarding and Breeding of Dogs only	
Please give the following information about the accommodation which the animals will occupy:	
Construction of Accommodation	
Size of Quarters	
Number of Occupants	
Exercising Facilities	

GUIDANCE NOTES

Animal Boarding Establishments Act 1968
Pet Animals Act 1951
Breeding and Sale of Dogs (Welfare) Act 1999

Applications are made under the relevant legislation and it is a condition of the licence to abide by that legislation.

You may not apply for an **Animal Boarding Establishment** or **Pet Shop Licence** if you have ever been disqualified from any of the following:

- Keeping a Pet Shop
- Keeping an Animal Boarding Establishment
- Keeping a Dog
- Having the Custody of Animals

You may not apply for a **Dog Breeding Licence** if you have ever been disqualified under any of the following legislation:

- Breeding and Sale of Dogs (Welfare) Act 1999
- Pet Animals Act 1951
- Protection of Animals (Cruelty to Dogs) Act 1933 from keeping a dog
- Protection of Animals (Cruelty to Dogs – Scotland) Act 1933 from keeping a dog
- Protection of Animals (Amendment) Act 1954 from having custody of animals
- Animal Boarding Establishments Act 1963, from the boarding of animals

If a licence is granted each licensee may be held individually responsible for complying with the licence conditions.

Officers authorised by the council will inspect the premises for compliance with the conditions, before granting a licence and without notice when a licence is in force.

Fees for licences 2007/2008

Type of Licence	£
Animal Boarding Establishment	1-30 Animals 180.00
	31-60 Animals 196.00
	61+ Animals 239.00
Pet Shop	168.00
Breeding of Dogs	168.00

Payment Information

Payment can be made in the following ways:

By Cash or Cheque (made payable to Bracknell Forest Borough Council) at Time Square, Market Street, Bracknell, RG12 1JD. Please allow 28 days for the cheque to clear.

By Credit or Debit card at Time Square or over the phone on 01344 352000

Please tick to confirm you have enclosed the following with your application:

<input type="checkbox"/>	A receipt showing payment of the fee (non-refundable) or a cheque made payable to Bracknell Forest Borough Council.
<input type="checkbox"/>	Plans showing fire precautions (if applicable)
Please tick to confirm that you:	

Agree to permit an officer, veterinary surgeon or veterinary practitioner authorised by the Council to inspect the premises before any licence is granted.
--

The completed form, fees and any enclosures should be handed into the Environment, Culture and Communities Department reception, Time Square, Market Street, Bracknell, RG12 9QP.

An applicant commits an offence if they knowingly or recklessly make a false statement or omit any relevant information and any licence issued may be revoked.

Information provided on application forms will only be disclosed to other agencies, for example Police, where there is a legal requirement to do so, for the investigation of an offence.

PLEASE NOTE: This application form is open to inspection by the public.

Declaration:

I hereby certify that all statements in this application are correct and true to the best of my knowledge. I have read the guidance supplied, enclosed any required documentation and fees, and agree to abide by the conditions placed on the licence should it be granted.

Signature Print Name

Date signed