

**Policy and Procedure:  
Supported Access  
for  
Bracknell Forest Looked  
After Children, Foster Carers  
and the Children of Foster  
Carers  
to  
Bracknell Forest Council  
Leisure Facilities**

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## 1 Policy

All children looked after by Bracknell Forest Council, their foster carers and the children of those foster carers are entitled to use suitable facilities at the following centres at no charge to themselves.

- Bracknell Leisure Centre
- Downshire Golf Course
- Edgbarrow Sports Centre
- Sandhurst Sports Centre
- Coral Reef
- Look Out Discovery Centre

Whenever a child becomes looked after, the allocated social worker for that child will make arrangements for supported access to leisure facilities.

The use and frequency of supported access to leisure facilities by each looked after child and their carers will be checked at statutory reviews.

## 2 Procedure

### 2.1 E+ Card

For the use of facilities at Bracknell Leisure Centre, Downshire Golf Course, Edgbarrow Sports Centre and Sandhurst Sports Centre an e+ card will be required.

### 2.2 E+ Card Application

The family placement social worker should advise the child, their foster carer and the foster carer's child to complete an application for an e+ card. The child or foster carer can obtain an application form from one of the above centres, or their local library. They should then return it together with a photograph and relevant proof of address and Identity (please refer to the back of the e+ Application form for information). The applicant will then receive a numbered e+ card within seven to ten days. They must then notify the family placement social worker.

### 2.3 Notification to Leisure Services

The family placement social worker must then email Neville Dougall, System Support Officer, in Leisure Services at [Neville.Dougall@Bracknell-Forest.gov.uk](mailto:Neville.Dougall@Bracknell-Forest.gov.uk) (01344 861717 x241) or Bookings & IT Support Officer, Caroline Smith at [Caroline.Smith@Bracknell-Forest.gov.uk](mailto:Caroline.Smith@Bracknell-Forest.gov.uk) when the foster carer or child has received their e+ card and advise him/her of the number. The cardholder will then be entitled to free services. Details of all the facilities available at the centres are available at <http://www.bracknell-forest.gov.uk/leisure.htm>.

Foster carers should then contact the System Support Officer direct to confirm that the entitlement has been set up before visiting a facility. They need not give names, the e+card number will suffice. Carers should note that free access for themselves or for children to the Forest Spa is not covered by this arrangement.

